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Guidelines and Consent for intended use of Electronic Mail (E-mail) Communication

- 1. IN AN EMERGENCY, DO NOT USE EMAIL. CALL 911.**
- 2. Privacy and Confidentiality:** E-mail communication with Dr. Strassberg is conducted via standard internet based services (google or yahoo). Thus, please consider e-mail to Dr. Strassberg to be like a “postcard” which potentially could be viewed by unintended persons. Note also that all e-mails regarding your care will be included in your medical record.
- 3. Creating a Message:** On the “Subject” line, include the general topic of the message, for example, “Prescription” or “Appointment” or “Advice”. In the body of the message, include your name and your daily phone contact number(s). Most messages from Dr. Strassberg will have the “Subject” line “Confidential”.
- 4. Content of the Message:** E-mail should be used only for non-sensitive and non-urgent issues. Types of information appropriate for e-mail include:
 - Questions about prescriptions
 - Routine follow-up inquiries
 - Appointment scheduling
 - Reporting of self-monitoring data(According to California law, a physician may not communicate any lab results to you via e-mail unless the e-mail correspondence is conducted through a secure server. Dr. Strassberg will phone you directly with any lab results)
- 5. Response time:** E-mail is read daily by Dr. Strassberg and most messages will be replied to within 24 hours. If greater than 48 hours is exceeded without an expected reply from your email, consider that Dr. Strassberg likely did not receive your e-mail, and so please phone him directly to discuss your query.
- 6. Ending E-mail Relationship:** Either you or Dr. Strassberg may request at any time via e-mail or written letter to discontinue using e-mail as a means of communication.
- 7. Disclaimer:** Dr. Strassberg is not responsible for e-mail messages that are lost due to technical failure during composition, transmission and/or storage.

I have been informed of the above, and have had any questions answered to my satisfaction.
I agree to the above guidelines for e-mail communication with Adam Strassberg, M.D.

DATE: _____ PATIENT SIGNATURE: _____

Patient name: _____

Patient E-mail address: _____

E-mail address for Adam Strassberg, M.D.: dr.strassberg@gmail.com & dr_strassberg@post2.us